



CAREER OPPORTUNITY: Building Inspector



STARTING RATE: \$19.66 to \$23.60 BOQ plus payroll incentives see list below

Overview:

As part of a three person inspector team, our Building Inspectors report to the Building Official while performing inspections in multiple disciplines (building, plumbing, electrical and mechanical) for commercial and residential construction to ensure compliance with codes and zoning ordinances.

General duties include:

- Review residential building plans, specifications and performs on-site inspections to verify compliance with code requirements including zoning requirements.
- Requires corrections to be made when deficiencies exist and to ensure conformance with regulations.
- Keeps detailed records of inspections made and inspection results.
- Answers technical code questions and furnishes information to the public (citizens, builders, developers, architects and engineers) regarding the requirements of the adopted codes and zoning ordinances.
- Assists with the issuance of permits for construction and determination of applicable permit fees.
- Investigates complaints, issues court citations for violations, and attends court when violations are filed.
- Interacts with citizens, builders, developers, and design professionals regarding inquiries, complaints and recommendations.

Requirements:

A High School Diploma or equivalent is required. Certifications as a building, electrical, plumbing, mechanical, or combination inspector by a nationally recognized code body (International Code Council) are preferred but not required. A state of Texas Plumbing Inspector License is required for this position. Must have a valid Texas driver's license and driving record must be clear. Working knowledge of residential building/commercial construction including heating/air conditioning, plumbing systems and electrical systems are needed as well as a working knowledge of construction codes and ordinances, inspection methods, and legal procedures involving enforcement of building codes and ordinances.

**CURRENT COMBINATION INSPECTOR LICENSE PREFERRED
AND WILL TAKE PRECEDENCE IN OUR PROCESS.**

Payroll Incentives:

Incentives are paid on each bi-weekly paychecks (26 per year) starting on either the Inspector's hire date or once the license is earned once employed. Incentives are taxable per IRS rules.

- State Plumbing License: \$4,200 per year
- Plumbing, Electrical, Mechanical, Building Inspections and Plans Examiner Licenses: \$300 each per year.

TO APPLY: Visit our website at www.wylietexas.gov to print an application. Mail or hand deliver your application: Human Resources, City of Wylie, 300 Country Club Road, Wylie TX 75098. You may email your application to: jobs@wylietexas.gov If you have questions or would like additional information, please call 972-516-6040.

This description is not meant to be all-inclusive of tasks that may be required to be performed on an irregular basis; nor is it intended to be an exhaustive list of all duties and skills that may be required.